



## AIDA Studio Policies:

These policies will apply to all programs at AIDA both on and off campus.  
Individual program policies will follow.

Only registered students may participate in classes/special events/performances.

### Medical/Emergency

All registered students MUST have an emergency phone number on file.

Arts Inspired Dance Academy has the authority to make all decisions regarding medical/dental emergencies in the absence of a legal parent/guardian.

In the event of a major medical/dental emergency, and a parent/guardian or other authorized person is not present, the following procedure will take place in this order:

- 911 called and an ambulance will be ordered if necessary
- Parent/Guardian will continue to be contacted.
- Emergency contact if parent/guardian is unavailable or EMS arrives before a parent/ guardian is reached.
- In the event of an emergency and a parent or legal guardian is not present, Arts Inspired will have the authority to authorize medical/dental treatment for the participant

5. Participants assume all risks of liability associated with classes, programs, events and performances.

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN THIS ACTIVITY OR EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in the activity or event, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity or event.

I certify that I am in good health and that I do not pose a health risk to the public.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity or event in which I may participate, and that it will govern my actions and responsibilities at said activity or event. In consideration of my application and permitting me to participate in this event, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

I HEREBY WAIVE, RELEASE, AND DISCHARGE Arts Inspired Dance Academy and all divisions thereof of any and all liability and responsibility for injuries, sickness, pandemics, accidents, natural disasters and/or acts of God incurred during participation in and/or instruction of camps, private lessons, or any activity I may participate.

I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event, THE FOLLOWING ENTITIES OR PERSONS: Arts Inspired Dance Academy and their employees, volunteers, or the activity or event holders, activity or event sponsors, activity or event volunteers.

I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this waiver, release and registration form from any and all liabilities or claims made as a result of participation in this activity or event, whether caused by the negligence of release or otherwise. The accident waiver and release of liability shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

### **Electronic Device Policy**

The purpose of this agreement is to establish ground rules for use and release of liabilities for electronic devices while at AIDA. An electronic device includes any device, phone, iPod, laptop, watch, etc (excluding medical devices ie. insulin pump). Electronic devices are NOT allowed at AIDA but we know some students (namely afterschool) will have these devices in their book bags due to county device allowances/use while in school.

Effective Feb 20, 2023, all students wishing to have an electronic device during approved programs at AIDA must complete the [AIDA Electronic Device Use Waiver.](#)

Approved Programs:

AIDA After-School Adventure

By signing this waiver, the parent and child bringing a device to an approved program understand/agree to follow these policies as outlined below:

- 1) AIDA or it's team members will NOT be held liable in the event of theft, loss, damage or any situation that deems the device unusable or unretrievable.
- 2) Devices will remain in the students book bag while at AIDA. Parents who need to contact students should do so through Remind or by texting the studio phone (910) 890-9044.
- 3) Students will not be allowed to use devices for social media, including and not limited to FB, IG, SC, Youtube, or any other streaming platform.
- 4) Students will not be allowed to use devices while participating in an organized program. (class, camp, etc)
- 5) No smart watches (or other watch) may be worn while at AIDA. The risk for damage is most of our programs is high and they are not necessary during class/program time.
- 5) Students who need their device for school work must use device with a counselor present and may not share with another student without permission from Ms. Caitlyn or Ms. Michelle.
- 6) Students who need an exception to this policy for emergencies only must get permission from either Ms. Caitlyn or Ms. Michelle by having the parent TEXT or REMIND us with the situation.

### **Photo/Video/Social Media**

1. Photo and Video is allowed during open class times, special events and performance unless otherwise noted.
2. Arts Inspired and it's agents or employees, are hereby given permission to use photographs, videos or images of me, of the minor child for use in studio publications including brochures, newspapers, social media and the Arts Inspired website.
3. Arts Inspired has the unrestricted right to use and publish photography or video footage taken of me while participating in dance class, performing or in the company of Arts Inspired.
4. Any right to royalties or other compensation arising from the use of my photograph is waived.

5. I agree on my own behalf and on behalf of the minor child named below, to release and hold harmless Arts Inspired and its agents or employees from any claims arising from the related use of the photographs.
6. Arts Inspired has full copyright and authority to publish photography and I agree to the terms listed above.
7. I understand that if I do not want images of my dependent to be used, I will indicate this in writing and the signed letter will be attached to this document.

### **Performance/Special Events/Community Outreach**

1. Winter Showcase- Details including dates and fees TBA

Ages 2-3- A special in house showcase will be held on the final day of class.

Ages 4 and up- Winter Showcase is an informal mid-year showcase held the final week of classes during the month of December. Students must attend all classes the month prior to showcase to participate. A winter showcase fee will apply. Will include 2 tickets and one costume. Additional costumes will be available.

Arts Inspired Dance Academy 118 E. Jones St. 919-285-3177 Updated 10/21

2. Spring Recital-Details including dates and fees TBA

Ages 2-3- A special in house showcase will be held on the final day of class.

Ages 4 and up- Spring Recital will feature an end of year production. Students must attend all classes Jan to May to participate.

3. Inspirations Community Ensemble and Community Outreach event details will be determined at a later date.

Outreach events are oered throughout the year to all classes/programs.

Events are designed to inspire our community and some are closed to family/friends. Events include festivals, nursing homes, special programs and more.

### **Expectations for Parents/Guests:**

1. To maintain an optimal learning environment, in class viewing is not allowed except with special permission. (out of town guests, trial class and new students)
2. Open House will be held the first day of class for NEW students and again mid way through the season for all clases.
3. Observation is allowed with the understanding that:

Talking is not allowed by guests and disruptive guests will be asked to leave.

Guests should not "instruct" or distract students .

4. Lobby is only open to parents of students age 3 and under. Please limit siblings as space is limited. We encourage all guests to enjoy our benches outside, take a walk or enjoy playing in the field (at your own risk).
5. No food/drink in the lobby or studios.

6. Please be courteous to the other students and have your child to class on time.

7. Children should be dressed, including shoes on and ready to begin as soon as the instructor arrives.

**Late Students**-To avoid disruption and for the safety of students, late students should wait at the door until the instructor invites you in. Dancer should be dressed, including shoes, before entering.

9. Students should be picked up promptly following class times.

10. **Parking**-For the safety of your children, parking is in the lot across from the studio. NO PARKING ON STREET. Please use our "rainy day" plan for drop o/pick up as it applies. (Attached)

### **Code of Conduct**

All students are expected to behave with kindness and respect towards teachers, guests, administrators and students.

Bullying will not be tolerated. (This includes in person, cyber, social media or any other format)

Students who do not comply will be asked to withdraw.

**Performance etiquette**- Students who miss more than 2 consecutive classes and more than 3 classes in a season will not be allowed to perform.

### **Tuition and fees**

#### ***Tuition/Fee Payments***

1. Tuition is calculated by the season based on the total number of classes for that season.

2. Tuition may be paid in installments, or by the semester.

1. Installments are due by the 5th day of each month and are considered late on the 10th of the month. (\$25 late fee will apply) Installment option and payment due will be outlined at checkout. .

2. Semester tuition is due by the 5th day of the first month.

3. All accounts will be required to keep a credit card on file. Tuition will be automatically deducted on the 5th of the month.

a) NSF or returned checks will be charged \$25 plus the bank returned check fee.

b) An email will be received from Sawyer in the event your payment does not process. Please update your card immediately so that payment will process or contact AIDA for special circumstance. After the third attempt to collect payment, AIDA will contact you and \$25 fee will incur and student will be withdrawn from class if no response in 24 hours.

6. Tuition fees will NOT be adjusted due to missed classes for illness, inclement weather, etc

7. Classes missed due to injury, illness or vacation may be made up in the current season with prior notice.

### **Illness Protocol**

Students that are feeling symptoms of any illness, or have anyone that is displaying symptoms of illness should stay home at least 48 hours after illness before returning to class or follow the recommendations of the physician for quarantine.

**Online classes** will remain an option for anyone that chooses for missed classes.

8. Classes cancelled by the instructor will be given a makeup option within the current dance season.

9. In the event of inclement weather or other condition, classes may be held online. Arts Inspired does NOT follow the school system for closings and delays.

**Inclement Weather** You will be notified via Remind and Private FB group of decisions regarding closures due to inclement weather at least 2 hours prior to class time. We will follow FVPD for our decision. Classes may be held online.

### **Withdrawal Policy**

1. A 30 day written notice is required by all students for withdrawal. Registration/showcase/recital fees are not refundable .

Withdrawal begins on the first day of the full month following the written notice. Absences due to vacation, illness, additional activities will not be excused from tuition. A student who will be out for an extended period but plans to return to class has two options:

1. Withdraw from AIDA. Student can return to class if a spot is available, and/or complies with performance/special events policies. Tuition will not be charged during this time.
2. Pay tuition during the missed classes to guarantee a reserved spot when they return. Participation in performance special events will be at the instructors discretion. (Please see performance/outreach event policies)

### **Transportation**

*All students that will be transported by AIDA must agree to the transportation waiver.*

I authorize Arts Inspired Dance Academy, LLC. to transport my minor child in a company Bus or Van, driven by an individual authorized by Arts Inspired Dance Academy, LLC.

I understand my child is expected to follow all applicable laws regarding riding in a motor vehicle and is expected to follow the directions provided by the driver and/or sta or volunteer.

I understand participation in the identified event is not a requirement for participation in the program.

I have read, understand, and discussed with my child:

- (1) My child will travel in a motor vehicle driven by an adult and my child is to wear their safety belt and use the proper restraining device as mandated by state guidelines during travel;
- (2) My child is expected to listen to supervising sta/driver, respect sta and other children, the vehicles they ride in, and the people they travel with during the trip;
- (3) Riding in a motor vehicle may result in personal injuries or death from wrecks, collisions or acts by riders, other drivers, or objects; and,
- (4) My child is to remain in their seat and not be disruptive to the driver of the vehicle.

## Seasonal/Special Program Policy

Please note any variations in our Studio Policy as they pertain to special programs and seasonal classes.

### Drop-off/pick up

**Please do not park between the flower pots when picking up your children. Use the lot. This will allow for better visibility and safely getting students in and out of class.**

#### Drop off

\*Please park in the lot and enter 5 min prior to class time

\*A Staff member will escort children to class just as we have always done.

\*Please limit the items brought to class to a single small bag that contains only a water bottle, dance shoes and street shoes.

#### Pick up

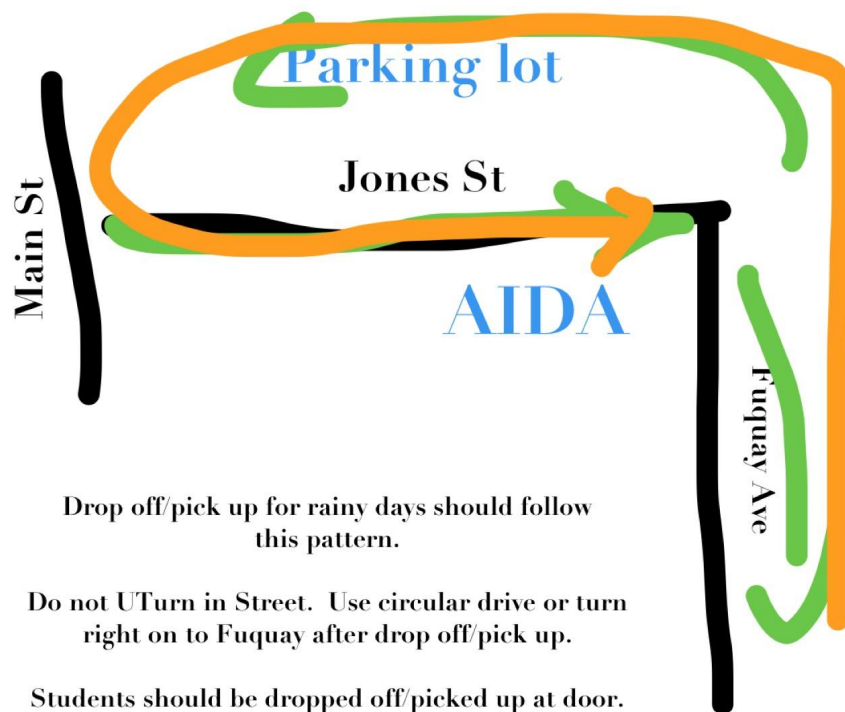
\*Please park in the lot to pick up children.

\*Staff will assist students in changing their shoes.

\*Staff will escort children to be picked up at the front door. Please listen for your child's name.

All students under age 8 will need an escort to leave the building. Ages 8 and up students may be dropped off and picked up at the entrance. Students may not leave the building without a staff member.

Please use the following diagram to assist you.



Drop off/pick up for rainy days should follow this pattern.

Do not UTurn in Street. Use circular drive or turn right on to Fuquay after drop off/pick up.

Students should be dropped off/picked up at door. Please wait for car ahead of you to pull away. Pull to Tilley (orange flag) then we will let child out.

Children seated on drivers side should crawl through and come out passenger side so they don't exit into street. Please do not drop children off behind sign and please make sure children are ready for a quick exit.



Strong dancers. Strong citizens. Strong communities.

**Orange indicates pattern for those who come down Fuquay.**

